

BROTHERHOOD OF PURPOSE
PRACTICAL LODGE GUIDES

Recording a Brother's Masonic Story

Ask good questions and preserve his words

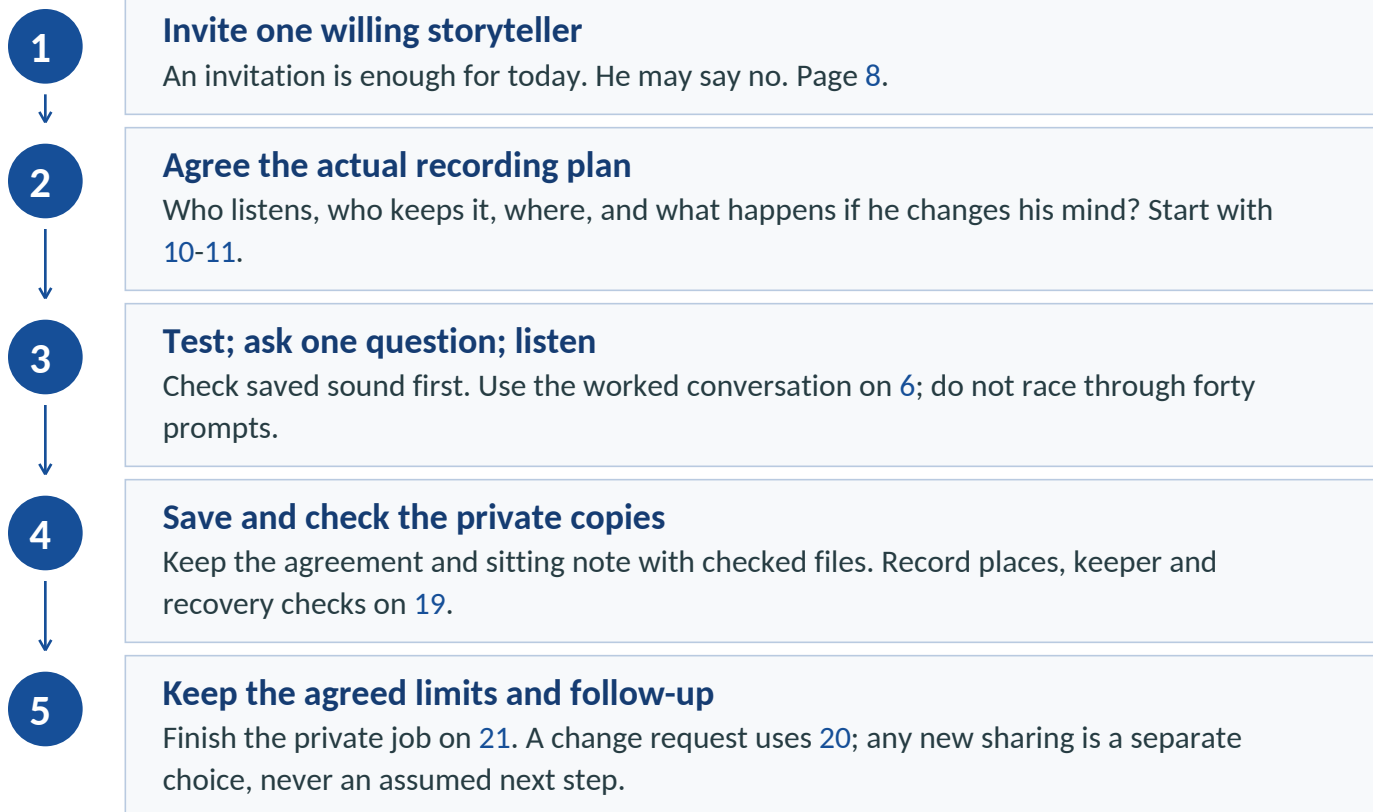
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VISUAL GUIDE

The whole plan, on one page

**WHAT TO BRING**

A willing narrator, an agreed plan, a recorder you can operate, and a willing file keeper. You can practice listening with no equipment or recording.

A private recording with understood limits can be the complete result. A good conversation does not have to become a public project.

FIELD GUIDE

Agree before recording

Before any sound is saved, settle this sitting's listeners, storage and limits together. Recording is a different choice from sharing.

1

Check local recording rules and any Grand Lodge, lodge or archive requirements. An archive is a place that keeps records. These sheets do not transfer ownership or replace required forms. Resolve gaps first.

2

For a simple private recording, use [11](#). For a more detailed plan use [34-35](#) together. Agree listeners, every storage location or service, topics to avoid, review and how to request changes. Both keep the same completed plan.

3

Explain skip, pause, and stop. If anything is unclear or not agreed, wait. Permission for survey notes does not cover this recording.

SAY THIS

"The source is our original recording. Who may hear it? Where may we keep copies? We will ask again before sharing any part with someone else."

Ask him to explain who may listen and what happens next. Clear up any difference before you record. Silence, death or a date passing never creates a new sharing permission.

WORKED EXAMPLE

One private interview: the plan filled in

Separate fictional example P01. This is not the OH-01 case used later. Jo and Ray plan a fifteen-minute private conversation about lodge suppers; no public project is proposed.

Blank sheet asks	Example answer
Names / sitting	P01; Ray tells, Jo asks; October 24, 2026, lodge dining room, 6:00-6:15 p.m.
Listeners / keeper	Only Ray and Jo. Jo keeps the files; Ray contacts Jo using their existing phone number. No deputy yet: arrange an agreed replacement if Jo cannot continue.
Every copy / service	Jo's restricted computer; disconnected drive in lodge safe; approved off-site drive in Jo's locked cabinet. No cloud or transcription service. Recorder copy removed after checked transfer.
Limits / written words	No private ritual or personal relief details. Topic-and-time list only; no transcript. No family, lodge-event or public sharing.
Review / changes	Review November 7. Continue private storage only under this plan; no automatic release. Ray may skip, pause or stop and ask Jo for limits or removal.
Decision / checks	Local requirements checked. Both understand the controlled-copy removal process and its limits. Both agree; actual use requires their signatures, dates and copies.

CHECK THE PROMISE

If they cannot honestly keep these copies and limits, they change the plan before recording. A completed example is not anyone's permission.

WORKSHEET

Private recording agreement

Complete together before recording; both keep a copy. Check required local/lodge forms. For more space use 34-35. No ownership transfers here.

Label, subject, people, date, place and agreed length

Allowed listeners; file keeper; contact for changes

Every storage place/service and its users; recorder copy after transfer

Topics to avoid; time list or transcript; review date and storage limits

I agree to recording and only the storage and written notes stated above. I may skip, pause or stop. I may request limits or removal; use stops while we clarify and check controlled copies. Sent copies may not be fully recalled. No new listener, family copy, event, public use or archive deposit is approved here.

Choice: agree / not agreed

Requirements checked by / date

Storyteller signature / date

Interviewer signature / date

Unclear or not agreed? Do not record. Agree the sound test too. A date or silence gives no new permission.